



D1.4 Quality Control Plan

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Acronyms

HEIs	Higher Education Institutions
QCT	Quality Control Team
QO	Quality Officer
WP	Work Package
WP1	Work package 1 – KreativEU Governance and Management
WP2	Work package 2 – KreativEU Education
WP3	Work package 3 – KreativEU Research
WP4	Work package 4 - KreativEU Culture with and for society
WP5	Work package 5 - KreativEU knowledge-creation and design network on smart sustainability
WP6	Work package 6 - KreativEU Heritage European campus
WP7	Work package 7 - KreativEU Mobility
WP8	Work package 8 - KreativEU communication, dissemination, exploitation
WP Co-Leaders	Work Package Co-Leaders
WP Leaders	Work Package Leaders
WP Team	Work Package Team

unique in its kind, capable of offering a competitive and an attractive European Research system.

WP4 - KreativEU Culture with and for Society

This WP is focused on promoting a contemporary use of the past anchored in history, also encouraging the transdisciplinary collaboration of entrepreneurial artists, inventors, innovators, researchers, students and (future) entrepreneurs, who are seeking further support in the creative arts environment to incubate their ideas and develop their future or existing projects or start-ups.

WP5 - KreativEU knowledge-creation and design network on smart sustainability

This WP aims to establish a European knowledge-creation and design network that mobilises the four missions of Higher Education (Education, Research, Innovation and Service to Society) to develop, through a challenge-based approach, Ethical-by-Design and Sustainable-by-Design AI systems based on European values. The challenge-based approaches through which these AI systems will be developed purposely account for European values, identity, and diversity, resting on the premise that European history and tangible and intangible European heritage are key components of an enriching, sustainable, and inclusive future. Consequently, the resulting innovative yet feasible and effective AI systems will potentially contribute significantly to addressing global challenges, such as climate change, digital transition, biodiversity loss, inequality, and social exclusion in a way that aligns with European values and policies.

WP6 - KreativEU Heritage European campus

This WP aims to establish a fully European University as a long-term institutional structural and strategic cooperation that permits the implementation of a competitive and attractive educational model for the enhancement of European cohesion by fostering its artistic and cultural diversity and by linking education, research, innovation and service to society, through the KreativEU Inter-University Heritage European Campus where students, staff and researchers can enjoy seamless mobility and create new knowledge and innovation together, across countries and disciplines.

WP7 - KreativEU Mobility

This WP was established to offer sustainable transnational mobility opportunities (both physical, with as environmentally friendly means of travel as possible, and virtual),

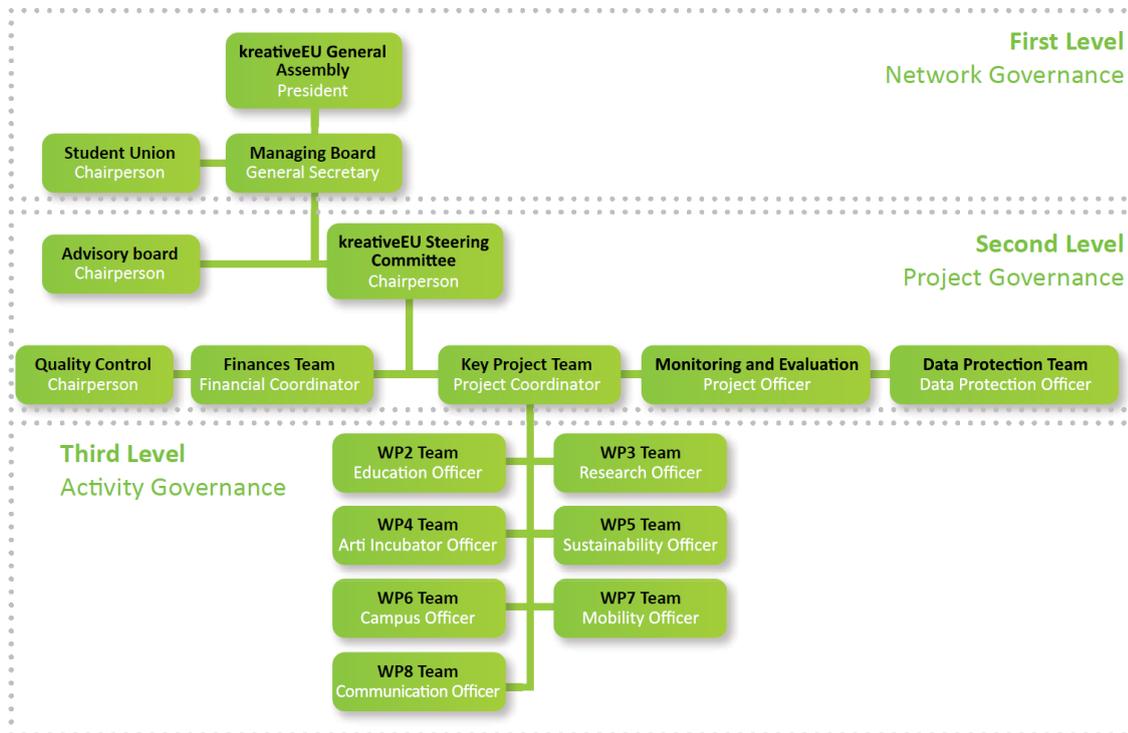


Figure 1. Government Bodies and levels of governance

The quality of WP 1 “Governance and Management”, i.e. the quality of the KreativEU consortium's processes and decision-making is ensured by adhering to the agreed rules. If the agreed rules prove to be ineffective during the pilot phase, they can be revised according to the established rules of decision-making. A change to the rules must be signed by all universities as an appendix to the consortium agreement.

The leaders and co-leaders are responsible for assessing the quality of activities carried out in individual WPs. They are required to monitor the timeliness and quality of activities using assessment tools developed within the teams, e.g. surveys, periodic reporting of activities of each WP to the QCT or other evaluation tools adapted to the activities undertaken.

3.2 Principles Underpinning QCT Governance

The governance procedures of the QCT are guided by core principles explicitly outlined by the KreativEU Consortium Agreement:

4 Quality Control Domains

4.1 Quality of Governance

It encompasses a broad range of standards and principles aimed at ensuring effective and ethical management. These focus on creating a transparent and accountable environment in which governing bodies operate efficiently and in the interest of all alliance participants. Key aspects include democratic and regulation-compliant election processes for representatives of all HEIs and cooperating organisations, as well as the development of new procedures that may arise during the course of the alliance.

The overriding principles of governance should be transparency and clarity in both the organisational structure and the decision-making processes within the alliance.

4.2 Educational Programmes

All educational programmes developed within the alliance must comply with European regulations and remain in line with the internal regulations of the HEI concerned. A common evaluation method should be developed for educational activities carried out within the alliance, based on the evaluation of educational activities both during and after the completion of a given activity, in the form of a standardised evaluation questionnaire for each type of activity. Its development will fall within the scope of WP2 activities.

Implementation will be possible after final approval of the forms and data collection methods by the QCT within the deadlines set out in these rules, but always before the start of a given educational activity.

The quality assurance system of KreativEU of quality of education is based on quality assurance systems of each project partner. They are designed to ensure continuous improvement in curriculum design and delivery, incorporating feedback from students, academic and non-academic stakeholders. This inclusive evaluation approach guarantees that educational programmes remain relevant, effective, and aligned with evolving academic and professional standards. It is guaranteed by each HEI from the KreativEU consortium.

between 7 and 10 working days).

Step 4 – Compilation of Reviews and Decision-making

The Quality Officer compiles individual reviews into a consolidated Quality Review Report (template in Annex C). The Quality Officer makes a formal decision based on these reviews, using clearly defined criteria. Possible outcomes include:

- **Approve** – Deliverable meets all standards and is ready for acceptance
- **Approve with Minor Revisions** – Deliverable is generally acceptable but requires minor changes
- **Major Revisions Required** – Deliverable has major quality or compliance issues requiring significant revisions and resubmission
- **Reject** – Deliverable does not meet basic quality or compliance requirements, requiring fundamental reworking.

Step 5 – Communication of Decision

The Quality Officer officially communicates the decision, along with the Quality Review Report, to the Key Project Team. Key Project Team informs WP Leader and WP Co-Leader responsible for the deliverable. The Key Project Team has 7 calendar days to send the final version of the deliverable to the Steering Committee. The Steering committee receives the final version of the deliverable at least 7 calendar days before a deliverable due date.

Step 6 – Documentation and Archiving

All Quality Review Reports, final versions of deliverables, meeting minutes, and related documents are stored systematically in a secure and centralized repository, accessible to relevant KreativEU governance bodies for accountability, transparency, and future reference.

5 Future

A simplified as well as comprehensive quality assessment methodology has been set up to ensure the good quality of KreativEU project outcomes.

After each year of KreativEU project the Quality Control Team will make a review on Quality

Appendices

Annex A – Self-assessment form

Proposed standardized form used by the WP Leader to summarize self-assessment:

Review Aspect	Comments and Details
WP Number	
Deliverable code and title	
Due date of deliverable	
Actual date of submission	
Name(s) of contributor(s) (Organisation/team/person/etc.)	
Dissemination level	
Name(s) of reviewers	
Deliverable assessment method	
The use of template form for KreativEU documents	<input type="checkbox"/> yes <input type="checkbox"/> no If no, comments:
Signature (WP Leader or co-leader)	

Annex C – Standardized Quality Review Checklist

Proposed standardized form used by the Quality Officer to summarize individual reviews and formally communicate outcomes:

Review Aspect	Comments and Details
Deliverable Title / Code	
Work Package and Authors	
Date Received & Review Period	
Reviewers (names/subgroup)	
Identified Issues	
Recommended Actions	
Final Quality Decision	<input type="checkbox"/> Approve <input type="checkbox"/> Approve with Minor Revisions <input type="checkbox"/> Major Revisions Required <input type="checkbox"/> Reject
Deadline for Revisions	(if applicable)
Signature (Quality Officer)	

